

## **Terms of Reference for engaging Local Consultants to review British Standards.**

### **Scope of Works**

A paper detailing all of the aspects specified below on the British Standard shall be produced.

1. The paper shall include a copy of the commented Standard. Comments Shall:
  - a. Identify non relevant sections, stating reasons.
  - b. Identify inapplicable sections, stating reasons.
  - c. Provide suggestions on how best to implement the standard, either through changing the standard itself or improving conditions in the industry.
  - d. Identify areas where changes to code are required and relevant changes shall be made.
  - e. Identify areas where changes to code require additional practical research. Where this is required, means to work round this should also be sought. All such issues shall be communicated to the CIDS immediately.
  - f. Identify instances where changes to code require additional reading research, reasonably unattainable without additional costs. Issues shall be communicated to the CIDS upon identification, with alternative solutions to work around the problem.
  - g. Identify if a more applicable standard exists, and it's details.
  - h. State whether there are conflicts between the Standard and its compliance document.
  - i. Highlight possible areas where conflicts with the main Building Code could arise.
2. The paper shall identify barriers in the industry to the implementation of the standards and shall:
  - a. Reflect on:
    - i. Numbers and adjudged competence of:
      1. Registered design engineers
      2. Government engineers and monitoring capacity and monitors
    - ii. Work methods used in the industry
    - iii. Working conditions
    - iv. Tools, machinery and testing facilities available
  - b. Provide suggestions as to offset these weaknesses.
3. A presentation shall be made at a time convenient to the CIDS, on the above, using projectors and other presentation tools available at the MCPI. The presentation can be phased out over several days, depending on its length, and may be recorded by the CIDS.

### **Duration**

The duration of the works shall be ---- days from the date of signing of contract. At the end of this period, the consultant shall produce the final paper and present tentative timings for the presentation.

### **Schedule**

A schedule for periodic presentation shall be agreed, upon signing of the consultancy contract, where regular updates are made to the CIDS and to facilitate the monitoring of progress.

**Progress**

The consultant shall arrange progress meetings as scheduled, with the CIDS to update the Section on the previous week's workings. All issues encountered and foreseeable problems should be discussed in this meeting, along with a briefing on the progress.

**Facilities**

The CIDS will provide copying facilities to reproduce the paper for presentation, and will provide presentation tools. A copy of the British Standard/s will be provided by the Ministry.

**Payment**

The CIDS will make payment of MRf 20.00 per page of the British Standard excluding pages of insignificant use, upon completion of the presentation.

**Ownership**

The paper produced and any recordings of the presentation shall be the property of the CIDS.